



Agenda

Western CEF Partnership Board

Venue: Main Library Room - Sherburn Library

Date: Tuesday, 22 January 2019

Time: 7.00 pm

To: District and County Councillors
Councillors David Buckle, Mel Hobson, David Hutchinson,
John Mackman, John McCartney, Bob Packham,
Chris Pearson and Bryn Sage

Co-opted members of the Partnership Board
Andy Pound (Chair), Jenny Prescott (Vice-Chair), Howard
Ferguson, Jenny Mitchell, David Nicklin, Rita Stephenson and
Stuart Wroe

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES (Pages 1 - 8)

To confirm as a correct record the minutes of the Partnership Board meeting held on 4 September 2018.

4. CHAIRS REPORT

To receive and note any updates from the Chair (oral report).

5. BUDGET UPDATE (Pages 9 - 10)

To consider the current CEF budget.

6. PROJECT FUNDING APPLICATIONS (Pages 11 - 14)

To receive presentations from the following potential funding applicants. The Funding Framework is attached for reference.

6.1 BURTON SALMON VILLAGE HALL TRUST, 'BURTON SALMON VILLAGE HALL REGENERATION PROJECT PHASE 2: DISABLED TOILETS', £4,101 (Pages 15 - 26)

7. UPDATES ON PREVIOUS GRANTS AND PROJECTS (Pages 27 - 44)

To receive updates on previous grants and projects.

- Eversley Park Centre
- Monk Fryston Time Team
- Sherburn Gymnastics Club
- Fairburn Church Hall

8. COMMUNICATIONS

To discuss any points of interest relating to the Western CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

9. CEF NOTICEBOARDS

To discuss delivery, installation, maintenance and upkeep of the Western CEF noticeboards

10. ISSUES TABLE (Pages 45 - 52)

To consider the Issues Table and any updates.

11. COMMUNITY DEVELOPMENT PLAN AND CDP WORKSHOP NOTES (Pages 53 - 66)

To note the current Community Development Plan and consider the notes from the CDP Workshop held in October 2018.

12. NEXT MEETINGS

To confirm the date, time and location of the next Western CEF meeting.

Tuesday 19 March 2019 – Funding Sub-Committee (6.30pm) and Partnership Board (7pm) - Venue TBC

Janet Waggott

Janet Waggott
Chief Executive

For enquires relating to this agenda, please contact Dawn Drury on ddrury@selby.gov.uk 01757 292065.

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Minutes

Western CEF Partnership Board

Venue:	Meeting Room - Fairburn Sports and Community Centre
Date:	Tuesday, 4 September 2018
Time:	7.00 pm
Present:	<u>District and County Councillors</u> Councillor D Buckle <u>Co-opted Members</u> Andy Pound (Chair), Jenny Prescott (Vice-Chair), Rita Stephenson, Howard Ferguson, Jenny Mitchell, David Nicklin and Stuart Wroe
Officers present:	Chris Haley-Norris, (Development Officer, Selby District AVS) and Dawn Drury (Democratic Services Officer, Selby District Council)
Others present:	Sarah Foster, David Foster and Jeff Greene (applicants, Burton Salmon Village Hall Trust)
Public:	0

19 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors John Mackman and Bryn Sage.

20 DISCLOSURES OF INTEREST

Stuart Wroe declared a non-pecuniary interest in agenda item 7.1, Burton Salmon Village Hall Regeneration Project – Phase 1 Heating Renewal as; he was Chairman of the Trustees of Burton Salmon Village Hall.

21 MINUTES

The Partnership Board considered the minutes of the meeting held on 26 June 2018.

RESOLVED:

To confirm as a correct record the minutes of the Western CEF Partnership Board meeting held on 26 June 2018.

The Chair proposed that the order of business be amended to allow the funding application at agenda item 7.1 to be taken first. This was agreed by the Partnership Board.

22 FUNDING SUB-COMMITTEE RECOMMENDATIONS

The Chair of the Funding Sub-Committee presented the recommendations from the Funding Sub-Committee.

22.1 BURTON SALMON VILLAGE HALL, 'BURTON SALMON VILLAGE HALL REGENERATION PROJECT - PHASE 1 HEATING RENEWAL', £4,445.34.

The application was for £4,445.34 to install four Digital Smart Storage Heaters and provide insulation in the main hall roof. The applicants were in attendance and made a presentation to the Partnership Board.

In response to queries concerning promoting the village hall, the applicants stated that once the heating system had been installed, this would provide an opportunity for the venue to accept bookings for activities.

The Partnership Board thanked the applicants for attending and invited them to wait outside while they discussed the application.

At this point in the meeting, David and Sarah Foster and Jeff Greene left the meeting.

The Partnership Board considered the application against the funding framework and confirmed that it met the requirements, specifically:

- That the application met at least two of the Community Development Plan (CDP) objectives (improving the quality of life for individuals across the Western CEF area and provide solutions for community issues).

- That the project would benefit the Community Engagement Forum (CEF) area including residents of the area; and
- That the project would have extensive and detailed benefits for one or more defined groups in the CEF area.

It was noted that although the final decision would be made by the Partnership Board, the Funding Sub-Committee had been in support of the application and had recommended approval. The Partnership Board were supportive of the application and agreed to fund £4,445.34 for the project.

The applicants returned to the meeting and were told that subject to final sign off from the Head of Service for Community, Partnerships and Customers, the Board were happy to grant the funding.

RESOLVED:

To approve £4,445.34 for the project subject to final sign off by the Head of Service for Community, Partnerships and Customers.

23 CHAIRS REPORT

The Chair informed the Partnership Board that he would be attending a CEF Review workshop facilitated by Skyblue Research, taking place on 13 September 2018. It was explained that all five of the CEF area Chairs and Vice Chairs would be meeting with the aim of identifying and prioritising local needs, to best position CEF's to benefit their communities.

The Board were informed that they would also be exploring the relationship between the CEF's and North Yorkshire County Council and how to release the monies available through other funding streams such as the Stronger Communities Programme.

24 CO-OPTED MEMBER VACANCY

A discussion took place around the co-opted member vacancy that existed following the resignation of Roy Wilson.

RESOLVED:

It was agreed that the vacancy would be left open.

25 BUDGET UPDATE

The Partnership Board considered the Western CEF budget, which confirmed a remaining balance of £21,318.71.

RESOLVED:

To note the budget update.

26 WESTERN CEF ANNUAL REPORT 2017-18

The Chair congratulated the Partnership Board on all their hard work and noted that, the year had been very successful.

It was noted that there was an error on the report where it listed Councillor Bob Packham as a County Councillor however this should have been Councillor Mel Hobson. The Board asked for the amendment to be made to the Council's website and the Annual Report.

RESOLVED:

- i. **To note the Western CEF Annual Report 2017/18.**
- ii. **To ask the Democratic Services Officer to correct the entry on the Western CEF section on the Council's website.**
- iii. **To ask the Development Officer to amend the Western CEF Annual Report 2017/18 as set out above.**

27 COMMUNICATIONS

The Board were in agreement that the grant they had just approved for Burton Salmon Village Hall Trust would make an ideal story, once completed, for the Communications Team to forward onto the local press for publication.

RESOLVED:

To ask the Democratic Services Officer to forward details of Burton Salmon Village Hall Trust to Selby District Council's Communication's Team, in order for them to undertake publicity work, once the project was completed.

28 MARKETING AND PUBLICITY

The Board considered the design options and costings for CEF plaques which would be distributed to organisations who had received funding within the last two years. The AVS Development Officer informed the Board that the intention was for the plaques to only display the relevant CEF area logo and

the CEF website details so they were standardised over the whole CEF area. The Board were supportive for the plaques.

The Board considered the costings for a generic video and two short films for each CEF to showcase their projects and to raise awareness. The Development Officer explained that small films would make the biggest impact and that the Communications Team would monitor the number of views and hits received for the film online and feedback to the CEF's. The Board were supportive for the idea of the films.

The Board noted that the Western CEF's contributions to the promotional video and the two short films would be £155 and £440 respectively.

RESOLVED:

- i. To approve the purchase of CEF funding plaques, 3a, glass front white wood.**
- ii. To approve the commissioning of the CEF promotional video and two short films and agree that the Western CEF contribution will be £155.00 and £440 respectively.**

29 ISSUES TABLE

The Board considered the Issues Table and gave the following updates:

Flooding in the Aire Valley

Members of the Board had met with Paul Desmond of the Environment Agency in Brotherton, Paul explained that the marsh was currently classified as a reservoir and therefore it fell to the Environment Agency to maintain the flood banks and sluice. The Board agreed that that a close eye should be kept on this issue, and in particular the sluice.

Fly-tipping

The Board had received an update from Councillor Bryn Sage showing total figures for 2016/17 and 2017/18 by month for each village, it was noted that there wasn't a trend.

The Board agreed that any incidents of fly-tipping must be reported to the Police.

Bus provision

The Board was pleased to note that the Forum themed around transport that took place on the 26 June had been well attended. The Board confirmed that the Arriva bus number 493 was being well used and that the numbers had risen; they also confirmed that Paul Flanagan from Arriva was leaving his post.

RESOLVED:

To note the updates.

30 COMMUNITY DEVELOPMENT PLAN

The Partnership Board considered progress and developments related to the Community Development Plan (CDP).

The Board were pleased to note that the Little Teapot Tearoom, situated inside the newly refurbished Old Girls School, had opened on 1st September and was open five days a week from Wednesday through to Sunday.

The Development Officer informed the Board that the Outdoor Gym Club was going from strength to strength with new people attending each session.

The Board noted that following the Community Development Plan refresh Forum on the 23rd October, the Development Plan would change as some of the projects were due to finish and therefore would be removed.

The Board were asked to encourage their respective local Parish Council members to attend the event.

RESOLVED:

- i. To note the Community Development Plan update.**
- ii. To encourage the attendance of their local Parish Councillors at the Community Development Plan refresh Forum on the 23 October 2018.**

31 UPDATES ON PREVIOUS GRANTS AND PROJECTS

The Partnership Board considered the following impact report that had been submitted and was included in the agenda:

- Positive Youth CIC

The Development Officer explained that updates on previous grants and projects was useful in providing feedback on funding applications approved and that the information was used to populate the Annual Report.

RESOLVED:

To note the impact report.

32 NEXT MEETINGS

The Partnership Board confirmed the date of the next Forum as Tuesday 23 October 2018, 6.30 pm at The Old Girls School, Sherburn in Elmet. It was

noted that the Forum would be centred on updating the Community Development Plan.

The Chair stated that he would like an interactive workshop with a Cabaret style room layout with a member of the Partnership Board sat at each table

The Board confirmed the next Partnership Board meeting as Tuesday 22 January 2019, 6.30 pm – Funding Sub-Committee and 7.00 pm – Partnership Board.

RESOLVED:

- i. To note the dates and venues for the next meetings of the Partnership Board and Forum.**
- ii. To ask the Democratic Services Officer to contact the Old Girls School, Sherburn to confirm the room set-up for the next Forum on 23 October 2018.**
- iii. To ask the Democratic Services Officer to produce name badges for each Board member for the Forum on the 23 October 2018.**

The meeting closed at 8.36 pm.

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Agenda Item 5

Western Community Engagement Forum Financial Report. 1 April 2018 to 31 March 2019

Balance carried forward from 2017/18	£12,656.00
Grant from SDC for 2018/19	£20,000.00

This is the total budget available at the start of the financial year.

Total budget for 2018/19 £32,656.00

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
	23-Jan-18		Eversley Park Centre	New Dance Floor and Stage	£2,000.00	
	23-Mar-18		Brotherton Parish Council	Community Defibrillator	£1,000.00	
	23-Mar-18		Making Things Happen CIC	Community Outdoor Gym Club	£4,480.00	
		24-May-18	Burton Salmon Village Hall	Hire of Hall	£24.00	
		24-May-18	CreateTVT	CEF Flyer	£55.00	
		14-Jun-18	CreateTVT	CEF Flyer for Transport	£599.00	
		21-Jun-18	Refreshments	Refreshments for Forum	£2.59	
	26-Jun-18	19-Jul-18	Fairburn Cricket Club	Safety Netting	£1,000.00	
	26-Jun-18	19-Jul-18	Fairburn Church Hall	New toilets	£1,000.00	
	26-Jun-18	19-Jul-18	Sherburn Gymnastics	Equipment	£972.00	
		21-Jun-18	Refreshments	Refreshments for Forum	£30.70	
		28-Jun-18	Reach Studios	Western CEF Flyer	£65.00	
		25-Jul-18	Burton Salmon Village Hall	Hire of Hall for PB	£24.00	
		25-Jul-18	Sherburn in Elmet All Girls School	Hire of Hall and Refreshments	£45.00	
	n/a	23-Aug-18	Fairburn Community Centre	Hire of Hall for Forum 10.7.18	£76.00	
	04-Sep-18		Burton Salmon Village Hall Trust	Heating system & Insulation	£4,445.34	
			Fairburn Community Centre	Hire of Hall for PB 4.9.18	£40.00	
		13.9.18	Reach Studios	CEF Flyer 23.10.18	£65.00	
	04-Sep-18		Wild Studios	CEF Promotional Videos		£595.00
		25-Oct-18	Petty Cash	Refreshments for Forum 23.10.18	£22.00	

Total Actual Spend to date £15,945.63

Remaining Commitments not paid £595.00

This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).

Total budget remaining £16,115.37

This figure is the total budget available minus actual spend.

Total balance remaining £16,710.37

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Agenda Item 6



Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Board and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's Constitution and legal framework.

If a CEF Partnership Board has set up a Funding Sub Committee, the Sub Committee may make an initial recommendation to the Partnership Board who must then make a final recommendation which will be authorised by Selby District Council.

How often can organisations apply?

If an organisation has been granted funding they cannot apply again for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project to the one they were originally funded for.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meeting; however, they will need to consider how to address the reasons for refusal before resubmission.

An application cannot be submitted retrospectively if the work, project or event has started or already taken place.

Funding approved for grants and projects will only be paid to an organisation and not directly to an individual. An individual applying for funding will have to submit invoices for their approved grant or project which will then be paid by the CEF Partnership Board.

Is match funding required?

Match funding is not required for applications, however as the maximum small grant allocation is £1,000 you may need to seek funding from elsewhere if your application will cost more than that amount. If an application is approved on the basis that part of the funding will be provided from elsewhere then it will need to be demonstrated when this funding will be received before the CEF funding can be allocated.

When making the recommendation members of the Partnership Board will evaluate the merits of each application by the information and detail provided in accordance with the criteria listed below:

Consideration of Applications

Applications cannot be considered until an application form is completed and submitted to the Partnership Board. This will allow the full details of an application to be discussed and properly considered. No funding is to be agreed to grants or projects where an application form or project brief has not been provided. This is to ensure the Council fulfils its requirement to comply with its Access to Information rules.

Small Grant (typically £300 to £1,000)

A grant is funding used to purchase an item or fund a one-off event /activity.

For applicants to be awarded funding, the following must be demonstrated:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- How the project benefits the CEF area including residents of the area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The following organisations are not eligible to apply for small grant funding:

- A Parish Council that raises its own precept (Parish Councils may be partners in CEF projects).
- A school – (parent–teacher associations (PTAs) are eligible to apply)
- A commercial organisation generating a profit
- Another statutory or public service – (funding will not be granted to another statutory or public service to assist it to carry out its statutory duties. i.e. where the funding is intended to replace statutory funding. However, the CEF may fund a grant/project if the statutory or public service was providing a service outside of its statutory remit).

Applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Funding (usually over £1,000 for a specific piece of work)

A project is a piece of planned work or an activity that is completed over a period of time and intended to achieve a particular purpose.

To be awarded funding the following must be demonstrated in your project brief:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.
- That clear evidence for a high level of need and extensive community consultation is provided.

All organisations are eligible to apply for Project Funding however any applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Note – projects exceeding £5,000 will be subject to Selby District Council procurement rules.

Funding cannot be provided for continuous work and it should not be expected that a CEF can continuously fund a project or scheme. Applicants should look ensure their project or scheme is self-sufficient once they have received funding from the CEF.

Additionally, retrospective funding for work or projects already underway or completed, or events that have already taken place cannot be provided, and should not be applied for; CEF funding should not be used to underwrite funding gaps in projects or events that have already started or taken place.

Procedure for Urgent Applications

This procedure will only be used if the application is deemed to be urgent and consideration of the application cannot wait until the next Partnership Board meeting. In order for an application to fall into this category, valid reasons for urgency must be demonstrated before the application can be considered.

The application must still fulfil the criteria listed above and state why the application cannot wait until the next Partnership Board meeting.

The Chair must agree to the reasons for urgency.

- First action would be to consider whether an additional meeting can be arranged with the application and agenda being published on the Council's website.
- If it is not possible to call an additional meeting, the relevant Director should coordinate consultation with Partnership Board members to reach a decision through email. The application can only be agreed if there are **no objections** from any Partnership Board members. If the application is agreed, the decision would be published on the Council's website in the usual way. The funding decision would be listed (to note) on the next agenda of the Partnership Board.
- If there is any objection from a Partnership Board member, then the application **cannot be agreed** and it must be considered at a Partnership Board meeting.

Funding Events

If a funding event is held, the following rules must be abided by with regard to applications:

- Each funding proposal agreed must with the proviso that an application form must be fully completed before any funding is allocated.
- There must be a written record of all the decisions taken at the event which must include the following information:
 - Name of applicant.
 - Details of proposal.
 - Amount of funding allocated.
 - Reason for decision (applications agreed must still abide by the criteria for grant and project funding).

Agenda Item 6.1

COMMUNITY ENGAGEMENT FORUM

APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	√

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Burton Salmon Village Hall Trust

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
Burton Salmon village Hall Burton Salmon Main street LS25 5JS	
Telephone number one	Email address (if applicable)
07831384819	burtosalmonVH@gmail.com
Telephone number two	Web address (if applicable)
01977 675257	N/A

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mr	David Alan	Foster
Position or job title		
Chairman of the Management Committee		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	✓
Voluntary or community group	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Other		Please describe	
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When was your organisation set up?

Day	21	Month	June	Year	2016
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Q1.5 Reference or registration numbers

Charity number	11695265 (CIO)
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes		No	<input checked="" type="checkbox"/>
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
North Yorkshire County Council	Grant for window Blinds £640
Wren Kitchens (charitable Donations)	Free Kitchen to the value of £3000. (awarded awaiting delivery) fitting is a donation of local tradesmen's labour.
Western CEF	Grant of £4445.34 for heating, insulation and electrical work
Western CEF	Grant for provision of disabled toilets £4101 indicative
The Screwfix Charitable Foundation	£1000 towards toilet refurbishment indicative

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

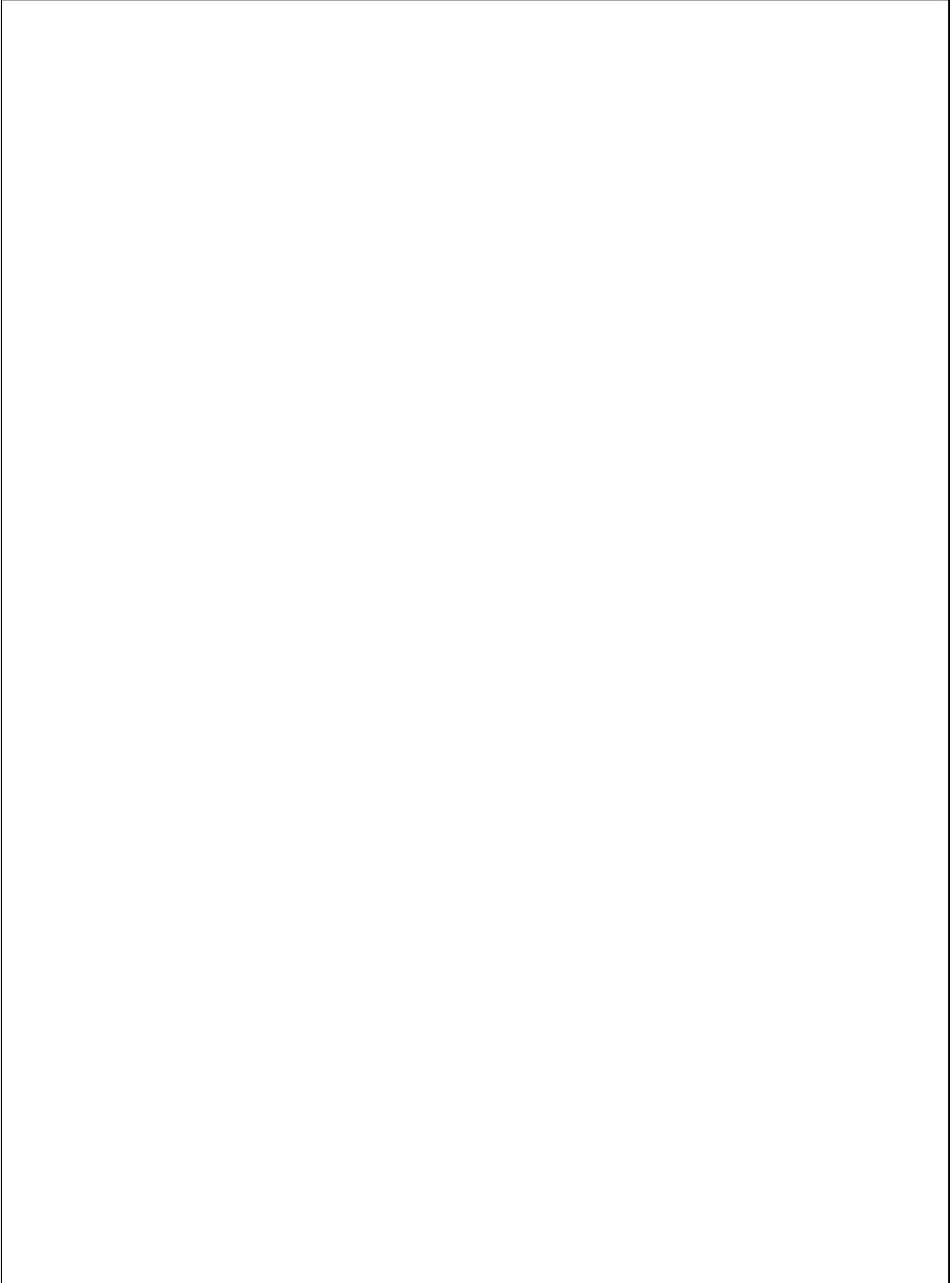
Q2.1 What is the title of your application?

See project brief

Q2.2 Please list the details of your application (500 words limit)

See project brief

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.3 Is there a specific date your applications needed to be funded by?

See project brief

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
Objective 1:	See project brief
Objective 2:	See project brief

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

See project brief

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
See project brief	
Total Cost	

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes		No	
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If yes, where will you get the other funding from and has this been secured?

See project brief

Project Brief	
<p>The Project Brief is the first thing to do. It should be completed before any activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.</p>	
Project Name	Burton Salmon Village Hall Regeneration Project Phase 2: Disabled Toilets
Project Manager	Sarah J Foster
Document Author (if different from Project Manager)	Sarah J Foster
Organisation Name	Burton Salmon Village Hall Trust



Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

The benefit to the community would be provision of disabled toilets and would benefit all the hall users, without discriminating against people of limited physical means.

A survey carried out using feedback forms from hall users tells us that 49% of responders felt the toilets were very poor, 27% poor, most of the rest stated inadequate.

Details of the Project

Please list the details of your project

The project is Burton Salmon village hall Regeneration Project.

Phase 1 :Renewal of the heating and insulation of the building:

Phase 2: Renewal of toilets and provision of disabled toilet.

Phase 2 will provide a fully functional disabled toilet with auto hand blower and safety light, hot water, wider doorways with safety access locks. It will also refurbish the second toilet, and add a baby changing facility, safety light and hand blower. Renew flooring, remove dividing stud walls to enlarge the space. The outside drainage system will require some repair work to accommodate modern equipment.

Project Objectives

What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?

The project will deliver a reliable user friendly disabled toilet which will make the village hall accessible to all sectors of the community.

It will further improve the ability of the hall to attract residents of Burton Salmon and the wider community to engage in social events, and other activities. In doing so it will make the village hall a greater part of the local community, attracting all sectors of our community to use the hall. This is already happening: following on from our Open Day in August which was held to inform the local community of the many improvements that we are hoping to complete in the coming months. We currently have Pilate's classes, general hall hire for children's parties, Coffee Club, Time Team, and private dance practice.

The hall is beginning to provide a solution to a number of community issues, being a meeting place for the older members of the community, which combats loneliness in the rural community, and a place for exercise classes, and other clubs such as a book club, art club and craft club.

The feedback form to current users has proved to be a positive engagement of the local community. All these things will help us to provide a vibrant active community asset which will meet the needs of more of the community.

Benefits

Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.

Key financial benefits would be wider use of the Hall. We have disabled access to the hall, but no toilet facilities to offer.

Key non-financial benefits of the project will be that we will be able to deliver a hall that is always usable by any group of users. If we can provide a space for the local community to hire, that does not discriminate against people in any way, more people will be interested in using the hall.

Project Approach / Delivery Options

Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.

Delivery of the Project will be:
Plan closure of facilities around hire bookings.
Place order for materials.
Liaise with builder

Co-ordinate expected date with electrician's availability and hall usage so as to not inconvenience any bookings.

Once installation complete, report to Management Committee
Report to Trustees Committee
Report back to Donors

Project Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

Funding for installation would be due 1 week after installation had been completed, estimated February 2019.

This is Phase 2 of the re-development of the Village Hall. Phase 3 (Kitchen Regeneration) will commence on completion of Phase 2.

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- **Costs –**

As stated: Electrical work: emergency LED PIR sensor controlled light. over sink hand wash (Hyco HW30M). 1 no hand dryer (Blow Motion -Ninja jet blade) as specified.	£1656
Building Work Materials & Labour	£2297
Plumbing and sanitary ware	£798
Total project cost are	£4751
- **People –**

The Project Manager, Sarah Foster is donating her time free of charge to the project. She will have the help of the members of the Management Committee.

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

The Management Committee have held a Christmas Lights Event with Father Christmas which raised £300. We propose to use 50% of this money to help fund the heating project which is £150. We have received a direct donation of £500 from the Parish council towards this project. This is a total of £650. **The remainder of the money, £4,101 we are asking the Western CEF to fund the project.**

Quotes received:

J J Electrical Solutions (Yorkshire) Ltd, 10 Appletree Way, Sherburn in Elmet, Leeds, emergency LED PIR sensor controlled light, over sink hand wash (Hyco HW30M). hand dryer (Blow Motion -Ninja jet blade) as specified - £1656

RJW builders (all contract work, installation, joinery, flooring - £2297

City Plumbing Trade Supplies - £798

We have made an application to the Screwfix foundation for a grant of £1000 towards this project and if we are successful, we will refund money to the Western CEF.

Risks / Issues

Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.

The main issue will be if we do not get the grant, we do not have sufficient funds in our Capital account to enable us to fund all the additional equipment that the hall needs to make it more user friendly. Capital reserves have been allocated for the repayment of the loan to purchase the Hall.

Burton Salmon Village Hall is the only community asset in the Village, Burton Salmon has a small primary school, and a Public House. There is no public open space in the village, and no public play area for the community.

Links and Dependencies

Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?

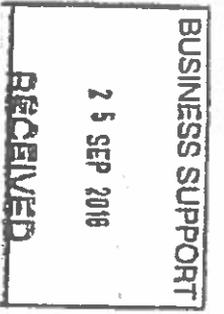
As far as we are aware, this project does not have any links to or is dependent on any other project in the area, linked to CEF.

Burton Salmon Village Hall is the only community asset in the Village, Burton Salmon has a small primary school, and a Public House. There is no public open space in the village, and no public play area for the community.

However, the Trustees and the Management Committee have put in place a full Regeneration Plan for the Burton Salmon Village Hall, which over time will see a new kitchen installed, fully refurbished toilets with disabled and baby changing facilities, refurbished doorway to improve disabled emergency access, better chairs, and a new floor. We will also be looking into making the hall connected to the internet.

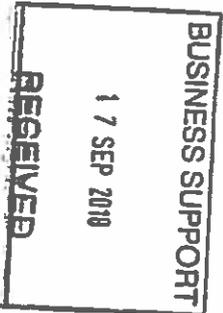
The ultimate aim is to make the hall a hub of the village and wider community by making the facilities attractive and user friendly for all sectors of our community. We are already seeing the impact on our community with increased interest in the hall and volunteers coming forward to create user groups for the hall that will fulfil a need within our community. This project (phase 2 toilets) will be the spearhead for the other projects, Phase 3 is Kitchen regeneration.

Agenda Item 7



End of project impact report

Grant Awarded: £2,000
AWARDED 12 MARCH 2018
Date Awarded: PAID 30TH APRIL 2018



Organisation Details

Name: EVERSLEY PARK CENTRE
Address: LOW STREET
SHERBURN - IN - ELMET
NORTH YORKSHIRE
Postcode: LS25 6SA

Project Details

Project Title / Description: 'IMPROVEMENTS TO DANCE FLOOR, STAGE FACILITIES'
Contact Name: Di Baddon - Bonner

IMPACT REPORT FOR PERIOD _____ TO _____

Q1 In no more than 500 words please outline the key outcomes of your project.

The key outline of our project was to completely renovate the stage in the 'Squire Bradbury Hall' and to replace the concrete floor in the 'Harry Mountain Room' with a sprung floor suitable for dance & sport which the room is primarily used for. As the Harry Mountain Room is used primarily for recreational activities for young people the concrete floor was a health & safety issue. The stage was unsightly and had gouges on the surface again, risking injury from trips. The outcome was to update and make safe both areas of our community centre.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

The project has met the objectives from the Community Development Plan by making safe the two areas that we were improving. Making them visibly more appealing to hirers and safer for our users. Continually updating our building generates interest in hiring our facility which in turn creates more revenue & means that we can re-invent to keep improving our community facility. Our bookings for our new stage are already increasing with more & more festivals hiring our stage facility.



Western Area
Council of Singapore

SELBY
DISTRICT COUNCIL

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

Unexpected benefits that we had not anticipated were the improved confidence in the children who are using the sprung floor for dance. Children who had not wanted to try certain moves or 'tricks' have found a new confidence with the assistance of the sprung floor. One child achieved her 'aerial' & another her backflip. The new surface is also warmer & safer for exercise.

Any other comments on the project and its success:

Thank you so much for the 'CEE' for helping with our improvement. We are truly grateful & hope that our community facility will continue to thrive & be used by all sectors of the community for recreational activities.

2

Grant Awarded: £924.00

Date Awarded: 5 September 2017

Organisation Details

Name: Monk Fryston Time Team

Address:
Monk Fryston
Leeds

Postcode:

Project Details

Project Title / Description:

DESIGN AND PRODUCTION OF A VILLAGE HISTORY TRAIL
BOOKLET INCORPORATING LOCAL WALKS

Contact Name: SUSAN NEWTON

Q1 In no more than 500 words please outline the key outcomes of your project.

It has spread awareness of local heritage and local walks – the booklet is titled *Monk Fryston Past and Present* at one end and at the other is titled *Monk Fryston Village Walks*

It has signposted visitors to key features and buildings to view and understand when in the area.

It has drawn attention to local hospitality services offered by six local businesses – these provide either take away food and beverages, or table food service and overnight accommodation as well as toilets for visitors.

It provides a written record of some of the research undertaken by the local history group – Monk Fryston Time Team

It provides a pictorial record of past and present scenes of village life. It provides a keepsake for former residents to link them to their past in the village.

It provides a souvenir for non-residents who visit the area.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

SENSE OF COMMUNITY The booklet commemorates the past and demonstrates to the reader that the village has a unique and special past and also that it is a vibrant community that organises events for local people to enjoy and take part in. It highlights the reasons for residents to be proud of where they live.

After the heritage information boards were installed in 2017, local people have been able to show them to friends and family and the boards are linked to the text in the booklet.

LOCAL SERVICES The booklet signposts readers to local services offering hospitality and to the heritage resource of the Grade 1 listed Church of St Wilfrid's.

The Time Team local history group has made a 3 year distribution agreement with six local marketing partners: The Crown Inn, The Village Stores, The Barn Bed and Breakfast, Monk Fryston Hall Hotel, Berts Barrow and The Cross Keys Pub to supply copies of the booklet. 1000 copies have been printed and over 200 copies distributed since publication in August 2018.

The Barn B&B and the Hotel are putting the booklet into their guest Welcome packs.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

The project has triggered further research by members of the local history group and led to re-examination of the evidence already gathered.

The project has increased our appreciation of the value of having listed buildings (12 listings) and Conservation Area status for the village and the protection these measures provide for future developments of the built environment. It has also highlighted the need for more attention to be paid by the authorities to protecting the natural resources of our village green spaces, footpaths and trees.

The walking route planning highlighted the lack of traffic free routes for walking and the lack of maintenance on existing public footpaths.

The project gave Time Team members the opportunity to develop new skills in team working, drafting documents, preparing trails and taking photographs. They are now preparing a Village Trail for Burton Salmon.

Sales of the booklet have generated further history information being offered to Time Team – which is wonderful.

Any other comments on the project and its success:

We are grateful for the support of Western CEF and their patience in getting the booklet prepared and published. The printing by Regency Printers Ltd cost £691 and the design and layout by Martin Davies cost £550.

So far the booklet has been well received. It completes the aim of the local history group to find the past of a patently old settlement, to record it and make it more widely known.

This WCEF project complements the Heritage Lottery Funded *Finding Fryston: discovering our heritage from the Monks to the Victorians* project. This has published a comprehensive dig and project report, provided four heritage information boards on village streets, provided three history information banners in the local church and established a mini museum of local artefacts in the village hotel. The group have also researched the history of Monk Fryston Hall Parklands under the guidance of the Yorkshire Gardens Trust Selby District Historic Designed Landscapes Project.

The *Finding Fryston* report is available in local libraries and the *Monk Fryston Hall Park and Gardens* report is available on the Yorkshire Gardens Trust website and also at the Borthwick Institute York University.

End of project impact report

Grant Awarded: £972.00

Date Awarded: 26th June 2018

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Organisation Details

Name: *Sherburn Community Gymnastics Club*

Address:

Units 8 & 9, Blackburn Industrial Estate

Sherburn In Elmet

Leeds

North Yorkshire

Postcode: *LS25 6NA*

Project Details

Project Title / Description:

Purchase of Gymnastics Apparatus – Coaching Blocks

Contact Name: Simon Marston

Tel:

IMPACT REPORT FOR PERIOD 2nd August 2018 TO 30th October 2018

Q1 In no more than 500 words please outline the key outcomes of your project.

Since receiving the grant funding and the purchase of the coaching blocks, these have been used on a daily basis for the continual development of our Gymnasts. They have been used for skills development especially the coaching the progressions of flicks, somersaults and handstands. We have noticed a rapid improvement from the gymnasts with these moves resulting in gymnast being able to perform the completed move much more quickly than before.

The coaching blocks have enabled the coaches to use different coaching methods to develop key skills in a fun way for the gymnasts. It is noticeable how much more confident the gymnasts have become in trying new moves with the introduction of varied coaching techniques.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Developing Young People Physically and Mentally:

The SCGC coaching team has seen an increase in strength and core conditioning with the more advanced gymnasts in a relatively short space of time which enables them both physically and mentally to have the ability to practice more advanced skills and move and refine existing skills. Taking into consideration the younger gymnasts body growth and development, strength and conditioning needs to be managed on a gradual basis and this is improving with time.

Community Togetherness:

Gymnastics has no boundaries, we encourage children/young adults from all social and ethnical backgrounds and our membership is constantly changing and reflects this, we have recently had a Blind child join the club for whom we provide one to one style coaching. This has been a great insight for the gymnasts proving that anything is possible and further reiterating our teaching that everyone is different but in a good way.

We have recently allowed Chuldow Martial Arts Club to use our premises after the premises they use suffered a fire, this has resulted in some of their members joining our club and we have had combined school holiday camps.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

Page 38

Any other comments on the project and its success:

Sherburn Community Gymnastics Club are extremely grateful for the funding we received for the Western Community Engagement Forum and the belief they have shown in the club we these coaching blocks added to the equipment we already had we can continue to move forward and develop the gymnasts and grow the club that benefit the local communities by promoting togetherness, respect for others and self-belief.

Pictures of coaching block in use



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End of project impact report

Grant Awarded: £1,000.00

Date Awarded: 8 March 2018

BUSINESS SUPPORT
12 OCT 2018
RECEIVED

Organisation Details

Name: Fairburn Church Hall

Address: Silver Street

Fairburn

Knottingham

Postcode: W11 9JA

Project Details

Project Title / Description: Up grade of kitchen with
conversion of one ladies toilet to a
disabled one.

Contact Name: Mrs J M Bennett

IMPACT REPORT FOR PERIOD MARCH TO SEPTEMBER



Western Area
Community Development

Q1 In no more than 500 words please outline the key outcomes of your project.

To provide disabled toilet and improve facilities for the users of the hall. To replace all old toilet facilities with new.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Facilities have now been provided for disabled users space for wheelchair users plus hand rails etc, cubicle enlarged. All other toilets been replaced and new hand basins in ladies and gents toilets.



Western Area
Council, 71-73 Queen Street



Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

Re decision to all local facilities areas; which we had not anticipated to be as extensive.

Any other comments on the project and its success:

The project has been a great success and appreciated by all disabled users of the facilities, receiving the grants has enabled us to carry out this work and benefit our community. Thank you.



Western Community Engagement Forum 'You said – We did' Action Table

Items Raised: 71
Items Resolved: 66
Items Outstanding: 5

04.09.18

TABLE 44

Issues Raised

	Issue and date initially raised	Update	Action
Page 45	9 Burton Salmon need a children's play area 12 th October 2010 Contact Cllr Chris Pearson, NYCC 01757 704202 chris.pearson@northyorks.gov.uk	6.1.15	Still on hold until an area is located.
		5.4.16	Area now identified, land owned by SDC.
		5.7.16	Negotiations regarding the land ongoing.
		11.10.16	Negotiations regarding the land ongoing.
		17.01.17	Negotiations regarding the land ongoing.
		04.01.17	DSO email to Cllr Pearson to seek clarification of location of land.
		23.01.18	Update given by Stuart Wroe at Partnership Board on 23.01.18 - Now that the Village Hall and its small Car Park has been finally purchased, the Parish Council is hoping to persuade Selby DC to allow part of the adjoining frontage land, which it owns and is currently used as a Village Car Park, to be used for a Children's' Play Area.
		28.02.18	DSO email to Cllr Pearson and S Wroe for update.
		26.06.18	Update at Partnership Board from S Wroe – no movement on this, meeting with Janet Waggott (Selby DC Chief Executive) about this so hopeful it will be pursued.
	25 Flooding in the Aire Valley particularly affects Fairburn and Brotherton. 11 th January 2011 Contact Sharon Fox, NYCC Sharon.fox@northyorks.gov.uk or Emily Mellalieu Emily.mellalieu@selby.gov.uk Robin Derry, Environment Agency (Flood & Coastal Risk Manager) robin.derry@environment-agency.gov.uk Paul J Desmond, Environment Agency (Lower Aire Catchment)	5.5.11	Some progress with UK Coal and the landowner has been made, however a date for completion has yet to be agreed. Discussions have taken place between NYCC, Internal Drainage Board and the Environment Agency.
		1.2.12	Consultants have now been appointed and discussions are continuing but at the moment there is no change.
		7.1.14	Flooding in the Aire Valley has been discussed in detail and a forum will be arranged to accommodate speakers from the Environment agency.
		4.3.14	Forum meeting held focus on flooding issues. Advised that if there are further queries about this, people would be best directed in the first instance to the website: http://www.environment-agency.gov.uk/research/planning/default.aspx If they cannot find the necessary information contact our customer contact centre on 03708 506 506 or email at: enquiries@environment-agency.gov.uk
		2.4.14	Questions were raised at the Forum meeting and are being dealt with.

Agenda Item 10

	Issue and date initially raised	Update	Action
Lead) paul.desmond@environment-agency.gov.uk		5.4.16	Noted some residents still not back in their homes after the Christmas flooding. Councillor Hobson is working with Yorkshire Water on similar issues in Sherburn. Issues are being reported to the MP via Howard Ferguson.
		5.7.16	EA study ongoing
		11.10.16	Ongoing
		07.03.17	Democratic Services Officer to contact Mark Young for an update at next PB meeting.
		12.09.17	Not: Enquiries by DSO have revealed that Mark Young no longer works for NYCC – trying to locate a replacement officer.
		11.12.17	Sharon Fox at NYCC has asked the Flood Risk Team to comment.
		14.12.17	DSO email to Sharon Fox re: Flood Risk Team comment
			Update from Emily Mellalieu at NYCC – Work to fulfil sec. 19 recommendations is ongoing. Work with IDB to undertake maintenance of ditch in Brotherton is being progressed.
		24.01.18	DSO email to Emily Mellalieu and Paul Tweed asking for updates on various issues raised at PSB on 23.01.18, including general update on flooding work in Western area (EA/NYCC/IDB), working more with Leeds City Council on flooding. Specific queries on if the electric sluice gate at the end of “The Cut” Fairburn was operational and if the flood flaps on Brotherton Marsh, adjacent to Marsh Croft, had been cleared and made operational.
		24.01.18	Response to DSO from Emily Mellalieu that there was no update from NYCC with regards to specific action in the western CEF area, the Leeds project team could be approached to provide an update on working with Leeds City Council. Also informed that whilst NYCC would be happy to provide an update to the group following specific and significant flood events, as previously following the publication of the NYCC report on the Boxing Day 2015 flood in Brotherton, NYCC’s work was primarily strategic rather than operational and they could not provide information regarding the condition of any particular assets not in their ownership or work which we may be consulted upon but are not the leading authority for.
	25.01.18	Following advice from Chair, DSO email to Robin Derry from Environment Agency re: the electric sluice gate at The Cut and flood flaps at Brotherton Marsh. Robin Derry confirmed he will ask for updates and come back to DSO, including maintenance and engagement works in the area.	
	13.02.18	DSO email reminder to Robin Derry. Robin chasing up responses from colleagues.	

	Issue and date initially raised	Update	Action
		22.02.18	Dales to Vale Rivers Network Winter Newsletter and Rivers in Elmet Project information sent by Robin Derry to DSO. Append to Partnership Board agenda for 20 March 2018 meeting.
		23.02.18	Update from Paul Desmond (Lower Aire Catchment Lead) at the Environment Agency – The sluice at The Cut is operational but there is currently a rust hole in the gate that is scheduled for repairs in the near future – EA also looking at options for the future of this asset. Flood flaps at Brotherton Marsh (Little March/Marsh Bridges) are working as required – but will be double checked with EA Field Team.
		21.03.18	<p>Further information requested by the Board on 20.03.18. DSO to speak to Robin Derry about updates on the following:</p> <ul style="list-style-type: none"> - Work by the EA to resolve problems with flood flaps at Brotherton Marsh – make sure that this is actually being done by the EA Field Teams. - Repairs on the rust hole in the gate at The Cut need to be done as soon as possible. - St Aidans – any updates on remediation work/flood prevention here? - Ask the EA to attend a future meeting of the Board.
		22.03.18	<p>Response received from Paul Desmond (<i>in bold</i>):</p> <ul style="list-style-type: none"> - Work by the EA to resolve problems with flood flaps at Brotherton Marsh – make sure that this is actually being done by the EA Field Teams. Need clarification as to exactly where these are. DSO advised adjacent to Marsh Croft. - Repairs on the rust hole in the gate at The Cut need to be done as soon as possible. This work has been issued to the contractor so it should be completed very shortly. No dates as of yet. They are going to bolt metal plates onto the corroded area and we are looking into the future of this gate. - St Aidans – any updates on remediation work/flood prevention here? If query relates to specifically within the reservoir - EA are looking at the potential of tree works in the future. EA are also looking at some minor repairs to the escape sluice to the reservoir very shortly. <p>EA have also undertaken tree works at the Mickletown reservoir and Lowther reservoir in Allerton Bywater nearby.</p>

	Issue and date initially raised	Update	Action
		26.06.18	Paul confirmed he will attend the meeting of the Partnership Board on 26 June 2018. Paul Desmond from EA attended Partnership Board, provided a number of updates and information. Flooding page on Western CEF webpages suggested. Emergency contact details and further information on Leeds FAS and Flood Resilience requested. See minutes of the meeting for further detail.
		04.09.18	Met with Paul Desmond in Brotherton, he confirmed that the EA would maintain the flood banks and sluice. A close eye to be kept on this issue, and in particular the sluice.
66	Issue of lorries and vans parking in Sherburn raised at June 14 Public Forum.	3.6.14	It was agreed to add this item to the issues table for further discussion by the Partnership Board.
		15.7.14	Parking in the area is an issue, many lorries park over night. There is a meeting to take place on the industrial estate about Lorry Parking provision in the area.
		7.10.14	There is a need to identify an area on the industrial estate for safe parking. Unfortunately this may not solve the problem and will be on going.
		6.1.15	Parking in the area is an ongoing issue as many Lorries park over night. There is a need to identify an area on the industrial estate for safe parking and for the provision of toilets, showers and changing facilities. Potential land is available. Parish Council to consider adding to the new Selby District Plan.
		3.3.15	A piece of land has been identified for safe parking, there has been a recent meeting to discuss this unfortunately this may not solve the problem and will be on going.
		7.07.15	There are a lot of Lorries parked in the local areas, a lorry park is urgently required, some talks have taken place about this and a decision is still to be made.
		6.10.15	Cllr Packham reported to Partnership Board that a multi-agency meeting was being organised involving Leeds CC, Selby DC. North Yorkshire CC which will aim to sign an agreement on the installation of clearways in laybys. Ultimately a lorry parking strategy will be needed for the whole area. Cllr Packham will report back to the next meeting on 12 January 2016.
		12.01.16	Leeds City Council had assumed responsibility for both sides of the A63 and that Clearways had been installed and were being policed.
		05.04.16	Councillor Hutchinson reported that Leeds City Council had NOT assumed responsibility for the full stretch of the A63 – lorries were still using the laybys.
		7.6.16	Councillor Packham reported that, contrary to the previous update, Leeds City Council HAD assumed responsibility for the existing clearway on the A63. Noted that this was either a NYCC issue, or a police matter if illegal parking.

	Issue and date initially raised	Update	Action
Page 49		11.10.16	There remained conflicting views on the existence and purpose of clearways. The
	07.03.17	Democratic Services Officer was asked to request a comprehensive answer from NYCC	
		Highways for the next PB meeting.	
	11.04.17	Email from NYCC Highways Officer was circulated to members confirming the situation in	
		relation to the old A1 north of Fairburn. The email also confirmed that a Section 8	
		Agreement was due to be signed between Leeds City Council and NYCC which would	
	12.09.17	transfer responsibility for maintenance, grass-cutting and litter to LCC.	
		Sharon Fox from NYCC sent email update to DSO to say that regarding the section 8,	
		Selby locations are all ready to sign across – however, there remained issues with Otley	
		that still needed to be finalised before NYCC could complete the agreement. However,	
	the Board were asked to be assured that the services were in place in principal.		
10.12.17	DSO email to Sharon Fox for update.		
04.01.18	DSO chase up email to Sharon Fox for update.		
23.01.18	Update provided at Western PSB on 23.01.18 – further enforcement is needed, parking is		
	still an issue. Further information from Highways is required. DSO email to Sharon Fox		
	asking for information or alternative contact to get information from.		
28.02.18	Sharon Fox emailed by DSO.		
22.05.18	Sharon Fox attending Western Forum at Burton Salmon Village Hall. No update on this		
	issue.		
04.09.18	No movement at the moment. It was reported that there had been congestion at the		
	Cranswick site, however Debenhams had helped out. It was noted that another issue		
	coming out of this was the mess and rubbish left behind.		
70	Fly-tipping	5.7.16	The Board considered a presentation from the NFU regarding problems with fly-tipping in
	the Western CEF area. It was agreed that the next Forum would focus on fly-tipping.		
17.01.17	The Board agreed to purchase a number of signs that would be made available to		
	parishes, and also to update the CEF leaflet on fly-tipping.		
	Previous reports had suggested that SDC would be purchasing similar signs, but the		
	Democratic Services Officer confirmed this was not the case so the CEF could proceed		
	with the purchase.		
11.04.17	The CEF funded leaflet had been approved and would be delivered to all households in		
	the Western CEF area.		
01.09.17	Parishes emailed again to collate orders for fly-tipping notices.		
13.09.17	Number of fly-tipping notices to be ordered sent to Chris Hailey-Norris. How to deliver to		

	Issue and date initially raised	Update	Action
		<p>12.10.17</p> <p>13.11.17</p> <p>23.01.18</p> <p>19.02.18</p> <p>29.02.18</p> <p>20.03.18</p> <p>23.03.18</p>	<p>different Parish Councils also queried. Total required was 28.</p> <p>Fly tipping notices to be ordered by DSO from vistaprint.</p> <p>Fly-tipping notices ordered and distributed – spares available. These will be brought to meetings for Parish attendees to take with them.</p> <p>Discussed at Partnership Board - all signs distributed and used up – but 4 for Fairburn need better posts – plastic ones will simply be ripped out. DSO to investigate into purchasing sturdier posts for AP to use when putting up around Fairburn.</p> <p>Hillam PC request signs for fly-tipping.</p> <p>20 more flytipping signs ordered. Decision still to be taken on what kind of posts to order for Fairburn signs.</p> <p>Board Members felt that flytipping was not improving but had stayed the same or got worse, with a marked increase in industrial style tipping. Fairburn (A1246) was still particularly bad. Much of it was on NYCC owned land – the Board felt that NYCC needed to tighten up the security on the land. DSO to follow up with NYCC/SDC. The issue of 100 dumped tyres in Hillam was also raised – these had been reported months ago and still had not been moved. DSO to speak to Aimi Brooks about this.</p> <p>DSO to ask for the SLA between SDC and NYCC regarding tyres for HF.</p> <p>Local litter picking groups did a lot of the area. DSO to investigate purchasing a pool of 'grabbers' to lend out to local litter picking groups and individuals.</p> <p>Response to queries from Aimi in Contracts Team:</p> <p>Tyres at Hillam: The tyres dumped at Hillam were removed by NYCC this week. SDC reported it to them about 2 months ago but unfortunately the NYCC contractor hadn't got round to it as quickly as we would have liked.</p> <p>SLA between SDC and County: There isn't an SLA between SDC and County. SDC are a Waste Collection Authority and NYCC are a Waste Disposal Authority. Between the two they have legal responsibilities to collect and dispose of waste which is set out in legislation, so there isn't a requirement for a separate and additional agreement.</p> <p>Levels/incidences of fly-tipping: SDC is on target to be about 40 incidents down on total fly tips across the district this year compared to 2016/17. The Contracts Team have</p>

	Issue and date initially raised	Update	Action
Page 51			<p>spoken to Cllr Sage specifically about the A1246 and there has been no increase in fly tipping along this road in the last 12 months. More detailed information about fly tipping in the Western CEF area will be supplied to Board Members though, the Officer will be looking this out in the next couple of weeks.</p> <p>SDC has mobile CCTV equipment and this is regularly moved around the district's hot spot areas.</p> <p>Finally, SDC already has a supply of litter pickers/grabbers that are loaned out to community groups regularly and has a database of residents in the Western CEF area that they are supporting.</p> <p>Western Partnership Board to discuss whether they wish to buy litter pickers to loan out to local people – the CEF can apply for a grant from itself, via AVS.</p>
		26.06.18	Update from Cllr Bryn Sage – the number of fly-tipping incidents have remained the same but the scale and severity has reduced across the District and the CEF area, i.e. not so much industrial waste. A complaint about flytipping in progress in Burton Salmon were not acted on by the Police, but they should be as it is a crime. This was of concern to the Board.
		04.09.18	The Board noted, following an update from Cllr Sage, that there were no trends in flytipping and felt that the signs had helped. The Board agreed that everybody must continue to report any incidents to the Police.
71	Bus provision	12.09.17	It was agreed to add the issue with buses onto the issues table as the removal of the bus service had left Brotherton, Fairburn, Byram and Burton Salmon with no public transport access. It was agreed that the Chair would look into the provision of community transport as an interim solution. Howard Ferguson had already written to Nigel Adams MP about this, and Parish Councils were encouraged to write to the MP themselves.
		10.12.17	DSO email to Chair for update.
		23.01.18	Buses provided by Arriva are now in use. Statistics on bus usage will be looked into by Howard Ferguson (HF). Board Members/Parishes etc. to emphasise that if the service isn't used it will be taken away – get this message out there in local publications i.e. parish newsletters etc.
		25.01.18	Arriva to supply stats. HF also asked Arriva to see if 493 could link with the Sherburn to

	Issue and date initially raised	Update	Action
		<p>28.02.18</p> <p>20.03.18</p> <p>26.06.18</p>	<p>York rail service. Could invite Arriva to attend a CEF to give a general update and take questions about local bus service that they operate – contact Paul Flanagan who was willing to come along.</p> <p>AP to advise DSO which future CEF meeting Arriva to be invited to.</p> <p>The Board felt that the buses were still being used well. It was suggested that the 10 July Forum be themed around transport as Paul Flanagan from Arriva and Pete Myers from Northern Rail are attending.</p> <p>The Board were pleased to note that buses were busy and well used. Updates would be requested at the forum on 10 July.</p>

Agenda Item 11

Community Development Plan

Update January 2019

Community Engagement Forums are collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents.



Our aim is to encourage, assist and empower the local community to create the environment and services they would like and need.

The Western CEF started in October 2010, covering the following towns and villages: Birkin, Brotherton, Burton Salmon, Byram, Fairburn, Hillam, Lumby, Monk Fryston, Newthorpe, Sherburn in Elmet and South Milford

Over Arching Priorities

The Western CEF is keen to support and develop initiatives which;

- Improve the quality of life for individuals across the Western CEF area
- Provide solutions for community issues
- Trial new ideas that will benefit residents and improve the local area



Current Key Issues being Addressed

Youth Services
Working with North Yorkshire Youth and BeeAble to review service provision for teenagers and disaffected young people.
Progress
<ul style="list-style-type: none">▪ April 16 – agreed to fund BeeAble to provide a Detached Youth Service for a year from 1st September 2016. Bank of hours for 2 workers. Lesley Senior, Director of BeeAble, to attend Partnership Board meetings to update on developments.▪ Meeting held in June 2017 It has been identified that the facilities at Highfields have undergone two lots of repairs between October 2014 and June 2016, on the safety surface and a further repair to damaged panels of the shelter in October 2016. This amounted to £9,000. The facilities have safety inspections carried out monthly between the winter months (October-March) and fortnightly in the summer months (April-September). Minor wear and tear repairs are carried out when identified. The rubbish bins are still overflowing and general untidiness of the area still occurs. Additional work was carried out at two other sites (Time-Out and the Library) that were receiving inappropriate behaviour from youths (vandalism), but nothing was seen. There were no further reports.

Combined community sports facility in Monk Fryston

To bring together the football and cricket grounds into an expanded sports facility.

Progress

- 12th Jan 16 Clive Hoyland from Monk Fryston Football Club was introduced to the Partnership Board and outlined his idea for a combined community sports facility in Monk Fryston, which would bring together the football and cricket grounds. He explained that the project was at an early stage and that he would be approaching various agencies and bodies to explore what funding may be available and the feasibility of the project.
- 21st Jan Chris HN attended a planning meeting with the steering group to discuss governance models, funding strategy, community consultation and useful networks



- October 16 – The Development Officer reported that a discussion with Clive Hoyland from Monk Fryston Football Club regarding progress with the project had taken place in October and funding to progress the project was still required.
- December 16 – the Development Officer had met with the group again in December. They have created a CIC and have completed a Project Brief for submission to the Western CEF. A meeting has also taken place with Heather Kennedy.
- Feb 17 – the group made their submission for professional support to progress funding further. Their award was successful. Work is now taking place to recruit the best person to progress with the work.
- June 17 – meetings continue with the group. Plans have been developed and the assistance of the Development Officer has been requested to look at potential sources of funding
- July 17 – Development Officer has prepared and emailed over funding options report, with details of how to apply to a range of different organisations.
- March 18 – We have had a confirmed offer from Wren, also our Biffa bid is looking very positive.
- June 18 – Our projects updates, the application had to be made by the landowners in both cases. Cricket we had 2 offers from Wren & Biffa who offered to fund all of the project. Wren offered part. The Biffa offer was accepted to bring the pavilion up to a standard to allow 24/7 365 days a year usage, including a nursery group & other's.

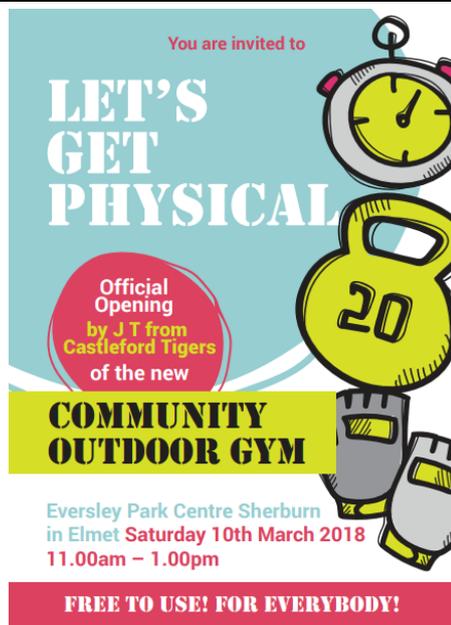
Football are still in discussion with the FA although the project has stalled due to lack of funds to drive on to the next phase. Both the above have been assisted by Steve Wells Associates who has been instrumental in the current achievements with funders

Creation of Community Outdoor Gym – Sherburn – in –Elmet

To establish an accessible fitness facility for all residents to use on a regular basis.

- December 17 – Meeting with Sherburn Parish Council to discuss potential development of a partnership between the Parish Council, District Council and Western CEF.
- Agreed need to support all people with different abilities on how to utilise the equipment and desire to approach Western CEF to fund the creation of a Community Outdoor Gym Club.
- Funding for the Equipment secured from SDC
- January 18 – further meeting held to discuss launch event for the Outdoor Gym and application to the Western CEF by Making Things Happen C.I.C.

- February 18 – date for setting up of gym equipment completed, flyer design for launch event agreed and distributed. Western CEF application submitted.



Western CEF Community Outdoor Gym Club

MTH provide ongoing free instructor-led sessions. These are currently being offered on a Tuesday 5:30pm – 6:30pm and a Wednesday 3pm – 4pm. These times were chosen carefully to try and respond to the feedback we got at the opening event and through other local conversations with residents and businesses.

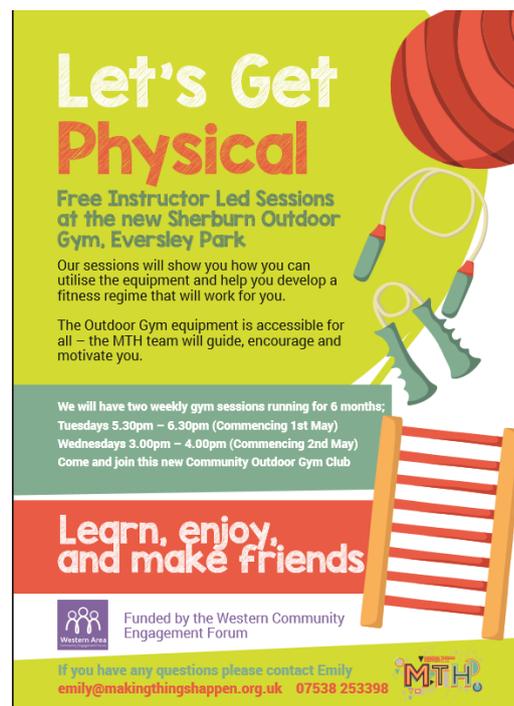
Once funding had been received, we had a vibrant flyer designed and delivered over 3,500 of these locally to various locations, including the following:

- The Best One – Moor Lane
- Co-op
- Sure Start Children's Centre
- Library
- St Leonards Shop
- Spa and Post Office
- Falton Foods
- Tesco
- Penny's
- Peter Pan Shop and Nursery
- Eversley Centre
- Aldi

The flyer has also now appeared in the Sherburn News, which is delivered to every household in Sherburn and is also on various online forums, sites and websites.

Throughout May we had 13 new people sign up to use the gym.

Throughout May, the average number of people attending each session has been 3. Wednesdays have been a lot more popular and we are therefore reviewing how we can tackle the Tuesday session and looking at other options to maximise potential. People are coming back for further sessions when they are able to and feedback from those attending has been very positive. This has so far definitely been best received by those who are younger retired (50-70)



and looking for supported fitness options and this type of guided session with others.

Sherburn Gala

On 19th May MTH attended the Sherburn Gala. This was a fantastic opportunity to promote the gym and the instructor-led sessions. We had a stand, with a free competition, to encourage people to engage with us. Bunting made the equipment look very much a part of the gala day. We also gave out over 1,000 flyers throughout the day, engaging with as many people as we could and talking about the benefit of the gym in Sherburn. We had a great response from people and felt that this was very beneficial.

August 18 – Since the beginning of this project in May, 29 people signed up to use the gym. People from all sorts of backgrounds and ranging in age from 16 to late 70s. The average number of people attending each session has been 3, but can vary from 2 to larger groups of 7 or 8, but always a different mix of members and with new people signing up most weeks.

Members Those people using the gym are coming from all over the district now, as we have been publicising this through district wide forum, such as the Selby District Equality Network, WEA and Community Activists. The gym sessions are providing some of the hardest to reach individuals in the community, a chance to get out of their homes, be active, but most importantly be supported. Whilst offering gym sessions, we are also working with all individuals to sign-[post or provide support in moving forward with their lives.

‘The outdoor gym has literally changed my life. I am a young man, going through a terrible time, these gym sessions have brought me out of myself and provided me with the support I have been needing’. Said by one of our most recent local resident members.

January 19 –The CEF enabled us to provide 2 instructor-led sessions weekly, from May – October 2018. Tuesday 5:30pm – 6:30pm and a Wednesday 3pm – 4pm.

These times were chosen specifically to respond to the feedback we got at the opening event and through other conversations with residents and businesses.

Over 3,500 vibrant flyers, advertising the outdoor gym and our instructor-led sessions were delivered to various locations locally, as well as appearing in the Sherburn News twice, which is delivered to every household in Sherburn. It was also on various online forums, sites and websites. These were also handed out at the Sherburn Gala on 19th May, where we held a demonstration event at the Outdoor Gym and a free competition.

Throughout the course of this project a total of 54 people signed up to use the gym. People from all sorts of backgrounds and ranging in age from 16 to late 70s. The average number of people attending each session was 3, but varied from 2 to larger groups of 7 or 8, but always a different mix of members and with new people signing up most weeks.

People using the gym have come from all over the district, as we have been publicising this through districtwide forums, such as the Selby District Equality Network, WEA and Community Activists.

One of the best outcomes of this project has been the outreach support provided through the sessions. Providing opportunities to some of the hardest to reach individuals in the community, a chance to get out of their homes, be active, but most importantly be supported. As well as providing tuition on the use of the outdoor gym equipment, our team has also been working with all individuals to provide support and encouragement in moving forward with their lives, sign-posting to other organisations and opportunities, as well as providing a social and emotional support network.

Community Cafes
To provide support to local communities wishing to develop a community cafe.
Progress
<ul style="list-style-type: none"> ▪ June 16 – Community Café Public Forum – 3 speakers talking about 3 different models, well attended and lots of questions asked.
<ul style="list-style-type: none"> ▪ July 16 – 3 localities exploring model to use for developing a Community Café
<ul style="list-style-type: none"> ▪ October 16 - The Chair reported that he had visited community cafés located in Ripon and Escrick; he informed the Board that he was aware of five people interested in establishing a community café in Fairburn. The Development Officer suggested that the community café model operated by Horton Housing could be adopted by the Western CEF.
<ul style="list-style-type: none"> ▪ February 17 – support has been provided by the CEF Chair and Development Officer for the development of a community café in Fairburn. Funding has been awarded by the Western CEF towards the first year running costs. Assistance has been provided regarding governance structures and the opening of a Bank account. The Development Officer has linked them up with the Escrick Community Café for additional support and ideas.
<ul style="list-style-type: none"> ▪ February 17 – assistance has been provided by the Development Officer on the creation of a funding application to develop a Community Café in Sherburn.
<ul style="list-style-type: none"> ▪ February 17 – Launch of Fairburn Community Café. 80 people attended.
<p>August 18</p> <ul style="list-style-type: none"> ▪ I can only say that the numbers continue to increase: last couple of weeks still over 50 visitors and I am now doing my flier to hand out for the next project which I have planned. That is an Afternoon Tea War Years Style on 5th September. The Second World War broke out in September 1939 so we have quite a few elderly folks who have memories of that time, we also have the Air Force anniversary and other things which have been brought to mind, including Armistice. We have a lot to either celebrate or remember about the war years as the 100 years has loomed up before us, I intended that although we have our memories, it was as good a reason as any to have a ‘fun’ afternoon. I will be serving teas as if in the days of yore (with a little poetic licence) and I have booked a group to come from York to sing the war years songs so we can have a singalong!! ▪ Our Ascot Afternoon Tea went down fabulously and the guys I booked then to entertain did a fantastic job, everyone was singing along and even up dancing – with or without walking sticks!!
<p>January 19</p> <p>We continue to be a progressive venture which has not only been sustained but has grown considerably since we opened on 1st March 2016.</p> <p>I have attached a list of some of the events we have had in the last year and each theme we have offered our community to join in has led to them (word of mouth) to increasing the interest in everything we put on. We have created a nice and very large family, with 75 attending our Christmas Party.</p> <p>Fairburn Pop-In Café - List of Events</p> <p>Christmas Party (Afternoon) 2017 Entertainment by Village School Children Food, Fun, Games and entertainment Christmas Prizes</p> <p>Valentines Day Fancy baking, Chocolates and hearts</p>

Easter Bonnet Competition

Fancy baking,
Prizes and Easter Eggs for everyone

Harry & Megan – Wedding Party

Red, White and Blue decorations,
Fancy Baking,
'Royal' prizes.

Ascot Day Afternoon Tea

Wonderful Ascot Style Dress:
Food and style as Betty's Café!
Prizes
Entertainers (Elderly Brothers!)

War Years (100 years) Afternoon Tea

Wonderful outfits
Food 'war time' presentation
Prizes
Entertainers – Harlequins

Christmas Party (Afternoon) 2018

Celebration Christmas Food
Prizes
Entertainment by Village School Children
Entertainment by the Elderly Brothers
In-house Fun and Games

Talents shown:

1000 Poppies knitted and presented to Selby Abbey for their display
Clippie Rug – helped by several of our regulars – for a display at Church
Dolls knitted and raffled to raise funds.
Outfits knitted for Oxfam – Children in Africa
Money raised for Charity – Macmillan Cancer/Nurses ie:
Winter Hats & Scarves
Easter Chics with eggs
Xmas Stockings with chocolates
Money raised and goods sent to The Homeless
Money raised from sale of books for Church funds
Money raised from sale of poppies for The British Legion



- March 17 – Funding for the development of the Community Café in Sherburn agreed.

- June 17 - At long last work has started on the school. We have had all the asbestos removed and now we are on with sorting out the leaks to the flat roof and refurbishing the toilets. We have got through the first stage of the Big Lottery Fund new process and we are working on getting the answers to the next set of questions which have been posed. We are also waiting to hear back from St Gobain on a funding application.



- March 18 - I am delighted to report that we have now signed the contract for the building work at the OGS to commence. The work will be finished by End of June so we anticipate opening in August/September. We are still negotiating the contract for the operator of the Café, but we are getting there.

- June 18 - Things are really hotting up at the OGS Community Centre and Tearooms! The building refurbishment is nearly complete and the next stage is for us to finish the decoration and fit out the building. We are planning to open on 1st September. We are just finalising the specifications for the catering equipment for the tearooms and will be placing orders in the next week. We expect the project to be complete by September and we look forward to welcoming you to the venue.

- August 18 - “The kitchen at the Old Girls’ School Community Centre and Tearooms is being fitted out currently. All the equipment has been ordered and has arrived on site and the plumbing is underway. At the moment volunteers are busy painting and cleaning the school. The Community Centre will be opening to the community on the 1st September and we have our official opening by the Bishop of Selby on 2nd September. We look forward to welcoming the CEF to the Community Centre at the meeting on 23rd October.”

CEF Promotion

To continue to raise awareness of the work of the CEF and opportunities available.

Progress

- April 16 – Investigate cost of having a CEF notice board in each village / town
- June 16 – range of options researched and passed onto Chair
- July 16 – agreed Daniel to contact each Parish Council to ask what type of noticeboard they would like and where they would like it positioned.
- January 17 - We now have a list of Parish Councils who would like a notice board.
- February 17 – design of a new Western CEF logo has commenced.
- March 17 – Comments from the CEF Board fed back and a new draft design completed.
- March 17 – Partnership Board agreed the type of notice boards to be purchased and the cost has been agreed. Daniel currently liaising with manufacturers for delivery and agreement with each Parish Council for the installation
- November 17 – looking at plaques being distributed to all organisations who have received funding since April 2016. Currently getting the numbers we will need before agreeing the design across all of the CEFs.
- February 18 – the new CEF logos have been agreed to be used across all 5 CEFs. Standard format being developed across all 5 CEF Community Development Plans
- Jan 19 – work on the CEF film has been progressing, with all Western CEF filming complete.

The film should be edited and ready for Feb 19. Noticeboard design has been agreed and price agreed.

Community Health and Safety

Defibrillators – enabling communities to establish this additional facility

Progress

- October 16 – requested that this issue be added to the CDP.
- February 18 – meeting with Brotherton Parish Council regarding funding support for a Defibrillator. Assistance given with the application which has been submitted for consideration.

Development of Peter Pan Nursery Charity Shop

To develop the success of the shop and create a Community Hub at the building

February 18 - We have started the refurb on our charity shop and have now completed the main downstairs showroom. Having the main room completed has enabled us to safely display twice as much stock as before and takings were up by approximately £100 in the first week comparatively. We've had some fantastic feedback from our customers.

The rest of the shop is still to be completed and I'm awaiting a date for this. The shop fitter isn't really making anything on this job so he's fitting us in around his other work.

The upstairs room will be next, which is where the space will be for groups to use. We have started craft lessons, Debbie Todd of Angels and Butterflies (Garforth) ran a couple of classes for Halloween and Christmas at the end of last year and has asked to run further classes:

So lots going on!



Sep 18 - we have completed the upstairs refurbishment. Still chasing our builder for dates to complete the final phase of the refurbishment. Unfortunately we are just having to wait until he can fit us in as he's not making much on the job.

I am also going to be having a meeting with Debbie Todd who holds the craft events at the shop to see what we can get booked in for the autumn and winter months ahead.

Takings at the shop are still slowly increasing and feedback is good. I'm going to do a customer survey to see what else our community would like to see. I'm also thinking of having an 'equestrian section', we have a horse and tack and clothing are so expensive and the shop are few and far between. There are a lot of livery yards. We've had a fair few items of equestrian clothing donated already and I thought it might draw in a new group of customers?

Jan 19 - We had the final phase of our refurb just before Christmas, we now have a toilet that works properly and a sink to wash our hands in! It's luxury! Ha ha. The shop looks fantastic! Our team of volunteers has grown, 33 and another 4 who I have met with this week who are new to the area and wanting to put something back into the community.

We now support two young people with Downs Syndrome and a young man who has Autism, he's done so well and his mum is really pleased with how his confidence has grown. He even

attended our Christmas party, the first party he's ever been to in 18 years. We have another volunteer who is registered blind and he feels he's gained more confidence and made new friends.

I definitely feel we have become a bigger part of the community, we have many locals who pop in for a chat and a coffee every week, some every day! We had lots of Christmas cards from customers, something we've never had before.

Takings are up, we've gone from £500 to approximately £700 PW. This is also due to the introduction of an equestrian section and we now have a card machine (Sum-Up), it's got no tie in periods or monthly charges and it's really made a difference to sales.

I met with a lady from Hope Pastures (small independent charity in Leeds, they are an animal rescue centre), it ties in with our equestrian section. We are going to hold some equestrian talks at the shop to raise more funds.

I have advertised the space free of charge to local groups but so far, no takers. I'll advertise it again. Would love to get a knit & natter or book group going upstairs.

Chris Hailey Norris
Development Officer
Western CEF
January 2019

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SWOT Analysis of the Western CEF Area

STRENGTHS

- Diverse population of ages
- U3A
- Inclusive
- Communication
- Community spirit
- Community cohesion for individual projects
- Desirable area to live – affluent area
- New housing estates
- Reasonable house policies
- Primary school performance
- Good road links – motorways
- Travel network investment
- Volunteers
- Sherburn facebook page
- Old Girls School & Eversley Park Centre
- Sherburn Community magazine
- Craft & Food festival & Gala
- Town status – Sherburn
- Outdoor gym
- Open spaces
- Safer footpaths in Fairburn
- Restriction notices on road preventing free park and ride in Fairburn
- Rainbows, Beavers Brownies & Girl guiding etc. in Brotherton / Byram
- Youth Club, Luncheon Club & Pantomime Society in Brotherton / Byram
- New play park – well used in Brotherton / Byram
- New Huge area for young people on stream in Brotherton / Byram
- The Internal Drainage Board (IDB)

WEAKNESSES

- Transport
- Location
- Lack of amenities e.g. bank
- Provision for teenagers
- Disability access
- High school – outdated building
- Very rapid growth of population
- Pressure on schools, GP's etc.
- Funding cuts for elderly services e.g. Sherburn Visiting Scheme
- Car parking in centre
- Limited range of shops – most are fast food
- Lack of overall partnership working between organisations and groups
- Very rapid growth of population
- Burton Salmon - ageing population, no growth in village
- Lack of indoor leisure facilities
- Fairburn Policing
- Car parking at Community Hall, Fairburn
- Fly tipping – collection point or organised collection
- Too many objections from the older Committee members in Brotherton / Byram when youths

try to get involved

- Very few work opportunities for youths in Brotherton / Byram and transport limited

OPPORTUNITIES

- The Old Girls School – Evening Event
- Create a vibrant village centre
- Increased revenue from CIL
- Appoint a Community Officer to liaise with the residents in Fairburn
- More inviting, safe children's activities in Fairburn
- Provision for other villages not just Sherburn
- Indoor gym for Sherburn
- New school football pitch in Sherburn – potential for other uses
- Expand outdoor gym equipment
- Empower young people to feel part of the Community
- Get more people involved
- Neighbourhood watch
- Expand facilities for groups and activities for young people
- More Community development
- Quality of life
- Good rates of pay
- High level of skilled workers
- Conservation area
- Adult learning
- Increase in young people – how do we engage
- Various village projects e.g. CC TV & SHS
- More theatre schools and extra-curricular activities
- Increased population
- Community Buildings

THREATS

- New housing estates
- Brotherton / Byram – poor community spirit / off road issues & poor Policing
- Age of current volunteers
- Centre of village dying as a result of on-line shopping – empty shops becoming takeaways
- Disengaged young people
- Increase in traffic volumes
- Limited bus service in remote villages & further loss of services
- Parish Hall in Brotherton / Byram fallen into disrepair
- Funding from central Government
- Over population for facilities
- Saturation point for volunteers
- Availability of skills e.g. architects, surveyors, grant fund application
- Becoming commuter villages
- Lack of infrastructure e.g. drainage & highways

Areas to be addressed in the new CDP and by whom

<p>Partnership Board</p> <ul style="list-style-type: none"> ▪ Need young people on the Board ▪ Youth Services to be developed ▪ Knowledge of what the CEF is needs communicating to all ages. More awareness ▪ Fund information services e.g. new resident packs, tourist info ▪ Transport provision – poor rural bus services ▪ Ongoing engagement with the Police ▪ Village centre improvements ▪ Use schools ▪ Use opinion formers ▪ Indoor sporting facilities for Sherburn
<p>A CEF Funded Project</p> <ul style="list-style-type: none"> ▪ Families & Communities day in villages on a Saturday – part of reading festival ▪ Disability Action Group – accessibility, getting a voice, support ▪ Revenue funding for staff to engage young people ▪ Social event for 40 – 50 year olds to provide opportunities to meet others ▪ Wifi required in Burton Salmon ▪ Continue upgrade of Burton Salmon village hall urgently – require new toilets & emergency exit to comply & attract users ▪ Burton Salmon require a central children’s play area ▪ Start first aid training, computer courses and art class in Burton Salmon ▪ Expansion of outdoor gym – how to get other villages to it ▪ Sports activities, clubs & instructors ▪ Fund a feasibility study ▪ Brotherton / Byram Parish Hall requires refurbishment & also a new hall – used everyday
<p>Development Officer</p> <ul style="list-style-type: none"> ▪ Consultation on new facility ▪ Project plans/Business plans for youths ▪ CEF Forum for young people, would require planning, pre-discussion & engagement with young to get them there. Follow on with a consultation event with young people sharing their views. This could be extended to local businesses, pledges to provide work experience?. Would require a budget in place for any ideas the young people come back with ▪ Youth project ▪ You Tube channel ▪ Inter village co-ordination events e.g. sports / social / gardens
<p>CEF Administration</p> <ul style="list-style-type: none"> ▪ Project plans / Business plans for youths ▪ CEF on social media ▪ Questionnaires research ▪ Better links to the CEF villages social media and newsletters etc.

Latest Survey Monkey Results 35 responses as of 7/1/2019

Activities for Young People – 22 responses

Fly Tipping – 16 responses

Loneliness & isolation, public transport – 14 responses

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